

# LESSON PLAN

Trainer: \_\_\_\_\_ Course: Basic Digital Skills

Modules: 3 - Understanding and Using the Internet

Location: \_\_\_\_\_ Date: \_\_\_\_\_

Number of Learners: \_\_\_\_\_ Week Number: 2

Previous Knowledge of the Topic: Basic

## Aims of the Lesson:

*To introduce the Learner to the Internet and give them a basic understanding of what it is and the types of activities that can be performed by using the Internet.*

## Objectives and Learning Outcomes:

*At the end of the session the Learners will have a good understanding of what the Internet is and what it is used for. They will have gained knowledge to allow them to use Web Browsers, how to use Search Engines and understand the Safety Rules to adhere to when working online.*

## Assessment Methods

*Ongoing exercises, Questions and answers*

## Promotion of Equality, Diversity and Every Learner Matters

## Additional notes:

# TEACHING AND LEARNING STRATEGIES

<i>Modules / Units</i>	<i>Learning / Teaching Outcomes</i>	<i>Learners' Activities</i>	<i>Trainer Notes</i>
<b>Introduction to Session</b>	<ul style="list-style-type: none"> <li>• Explanation of the content that will be covered in the session               <ul style="list-style-type: none"> <li>➤ Understanding and Using the Internet</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Listening</li> <li>• Watching</li> </ul>	<ul style="list-style-type: none"> <li>• General overview of what is going to be covered during the session</li> </ul>
<b>Module Understanding and Using the Internet</b>	<ul style="list-style-type: none"> <li>• Explanation of different aspects of Internet facilities and features including               <ul style="list-style-type: none"> <li>➤ Understand what the Internet is</li> <li>➤ Understanding of the different types of Internet Browser available</li> <li>➤ Examples Internet Browsers</li> <li>➤ Appreciate how to navigate the Internet Browser</li> <li>➤ Understand and use specific Rules when working online</li> <li>➤ How to use Passwords effectively</li> <li>➤ Understand what Two Factor Authentication (2FA) is</li> <li>➤ How to Identify Safe Websites</li> <li>➤ Understand the dangers when using Wifi and Public Networks</li> <li>➤ Social Media and how to use it safely</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Start up laptops</li> <li>• Activate Google Chrome</li> <li>• Answering Questions</li> <li>• Practice</li> <li>• Activity</li> <li>• Watch Videos</li> </ul>	<ul style="list-style-type: none"> <li>• Slide 22 - Learner Question</li> <li>• Slide 23 – Learner Question</li> <li>• Slide 24 – Example Browser</li> <li>• Slide 25 - Learner Question</li> <li>• Slide 26 – Navigating Browsers</li> <li>• Slide 27 – Learner Activity</li> <li>• Slide 28 - Learner Question</li> <li>• Slide 29 - Learner Question</li> <li>• Slide 30 – Learner Activity</li> <li>• Slide 31 - Learner Activity</li> <li>• Slide 32 - Learner Activity</li> <li>• Slide 33 - Learner Question</li> <li>• Slide 34 – The Internet Rules</li> <li>• Slide 35 – Learner Question</li> <li>• Slide 36 – Common Passwords</li> <li>• Slide 37 – Explanation 2FA</li> <li>• Slide 38 – Explanation Secure Websites</li> <li>• Slide 39 - Explanation and Watch Video</li> <li>• Slide 40 - Explanation and Watch Video</li> <li>• Slide 41 – General Explanation</li> <li>• Slide 42 - Explanation and Watch Video</li> </ul>
<b>Session Recap</b>	<ul style="list-style-type: none"> <li>• Recap of what has been covered during session</li> <li>• Question Session</li> </ul>	<ul style="list-style-type: none"> <li>• Answering Questions</li> </ul>	<ul style="list-style-type: none"> <li>• Questions               <ul style="list-style-type: none"> <li>➤ What is the Internet</li> <li>➤ What is a Web Browser</li> <li>➤ What rules should we follow</li> <li>➤ How do we identify safe websites</li> </ul> </li> </ul>